

Candor Emergency Squad Inc.

58 Main Street
 PO Box 141
 Candor, New York 13743
 Business Phone: 607-659-5529/Fax: 607-659-5112
 www.candorems.org

Job Title:	Day Shift ALS/BLS Provider	Job Type	Temporary 9-12 months
Group:	Exempt	Start Date	July 16, 2018
Location:	Candor Emergency Squad	Travel Required:	No
Salary Range:	Negotiable	Position Type:	30 hrs per week
HR Contact:	Mark H Brown/Board of Directors	Date posted:	June 21, 2018
Level required	NYS EMT, AEMT-CC, AEMT-P	Posting Expires:	July 2, 2018
Applications Accepted By:			
Fax or E-mail: (607) 659-5112 or office@candorems.org Attention: Board of Directors -Job Posting		Mail: Board of Directors-Job Posting Candor Emergency Squad 58 Main Street Candor NY 13743	
Job Description			
<p>General Role and Responsibilities but are not limited to:</p> <p>Provide Basic or Advance Life Support within NYS and Regional Protocols for the Town and Village of Candor</p> <ul style="list-style-type: none"> ● Candidates to cover all 1st Due calls from 0500 to 1100 or 1100 to 1700 Monday thru Friday ● Candidates will maintain the readiness of all the ambulances and equipment during the shift. ● Candidates must physically be at the Station for the duration of the shift each day. ● Candidates are responsible for various tasks at the Station as assigned by the Supervisor and Job Description. ● Candidate's will be responsible for maintaining inventory/ordering of EMS supplies including medications. ● Candidate's will be responsible to maintain NYS EMS Certification requirements ● Assist Office Manager with tasks as needed. ● Candidates are expected to maintain a satisfactory rapport with Volunteer Staff. ● Maintain specific records as well as preparation of various reports. <p>Qualifications and Education Requirements</p> <p>A Current New York State Certification in good standing as an EMT-Basic, AEMT-Critical Care or AEMT-Paramedic, and current CPR certification. Has completed approved/documented precept time within NYS. Good written, verbal, and computer skills.</p> <p>Preferred Skills</p> <p>Inventory Control and Purchasing experience. Experience instructing other EMS personnel if required. Very good Inter-personal skills and work ethic.</p>			
Reviewed By:		Date:	
Approved By:		Date:	
Last Updated By:	Mark H Brown	Date/Time:	06/21/18