



**Conflict of Interest Declaration / Statement**

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone# Home: \_\_\_\_\_ Work: \_\_\_\_\_ Cell: \_\_\_\_\_

Please list any EMS/Hospital affiliations where you are an owner of 5% or greater, have management responsibility or are employed or volunteer on average 20 hours per week as listed under Board Composition on page 2:

- 1. \_\_\_\_\_
- 2. \_\_\_\_\_
- 3. \_\_\_\_\_
- 4. \_\_\_\_\_

Please list any affiliations that may constitute a conflict of interest (real or inferred) as a SREMS Director under the Code of Ethics listed on page 2:

- 1. \_\_\_\_\_
- 2. \_\_\_\_\_
- 3. \_\_\_\_\_
- 4. \_\_\_\_\_

Please list any family affiliations that may constitute a conflict of interest (real or inferred) to your role as a SREMS Director:

- 1. \_\_\_\_\_
- 2. \_\_\_\_\_
- 3. \_\_\_\_\_
- 4. \_\_\_\_\_

Certification: By completing and signing this form, I hereby affirm that the foregoing information is, to my knowledge correct and complete.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

## **Bylaws Excerpted:**

### **Section 2.04 Board Composition**

7. No organization or entity shall be represented by more than four (4) Directors. Represented shall mean that within said organization or entity a SREMSC Director has greater than 5% ownership, management responsibility, or employment averaging over the previous 12 months more than 20 hours per week; this includes, but is not limited to, within said organization or entity: owners, partners, officers, directors, managers, supervisors, exempt employees, full-time employees, and part-time employees exceeding the hours stated.

### **Section 7.01 Code of Ethics**

SREMSC recognizes that there are rules of ethical conduct for Council Directors and Alternates that must be observed for public confidence to be maintained in SREMSC. Directors and Alternates shall comply with the following guidelines relating to ethical conduct.

The rules of ethical conduct of this Code, shall not conflict with, but shall be in addition to, any admonition or prohibition of applicable New York State Law and/or Rules and Regulations or any other general or special law relating to ethical conduct and interest in contracts of officers and Directors of SREMSC.

Each Director and Alternate elected or appointed shall be furnished a copy of this Code of Ethics before entering office.

#### **(a) Definitions**

"Interest" of a person in an entity shall mean significant:

- Employment (compensated or uncompensated), or
- Monetary impact (real or foreseeable), or
- Material benefit or detriment (real or foreseeable), or
- Fiduciary responsibility (such as would be incurred by an owner, partner, share holder, officer, director, manager, supervisor, or board member), or
- Benefactor relationship.

"Family" shall mean; whether by blood, marriage, or adoption; any direct ancestor, spouse, child or subsequent descendant, or any first degree relative.

#### **(b) Standards of Conduct**

No Director, nor Alternate, of SREMSC shall have any interest, or engage in any business or transaction or professional activity; or incur any obligation of any nature; which is in substantial conflict with the proper discharge of his or her duties as a Council Director.

Each Director and Alternate shall exercise their SREMSC duties and responsibilities in the public interest of the inhabitants of the State, regardless of their affiliation with, or relationship to, any emergency medical service program, facility, agency or provider, or interest group. The principles which should guide one's conduct include, but are not limited to, the following:

1. Conducting oneself in a manner that instills confidence among the public that one's acts as a SREMSC Board member are in the public's interest and consistent with the public trust.
2. Not permitting his or her employment to impair his or her independent judgment in the exercise of his or her SREMSC duties.
3. Holding in confidence confidential information acquired by him or her in the course of his or her SREMSC duties or by reason of his or her SREMSC position and refraining from using such information to further his or her personal interests.
4. Neither using nor attempting to use his or her SREMSC position to secure unwarranted privileges or exemptions for himself or herself or others.
5. Refraining from engaging in any transaction that might reasonably tend to conflict with the proper discharge of his or her SREMSC duties, either directly with any business entity in which he or she has an interest, or indirectly as a representative or agent of a third party.
6. Making no personal investments in enterprises which he or she has reason to believe may be directly involved in decisions to be made by him or her as a Council Director or which will otherwise create substantial conflict between his or her SREMSC duty to act in the public interest and his or her private interest.

#### **(c) Disclosure**

When a Director or Alternate or a member of a Director's or Alternate's family has:

1. An interest in an emergency medical services program governed by Article 30 of the Public Health Law, the status of which might reasonably be affected by another emergency medical services program, the application of which is before the Council, or a committee of the Council, and which serves, or is proposed to serve, the same community or service area as does the emergency medical service, facility, agency or program in which the Director or his or her family has an interest; or
2. Any other interest or association which might reasonably be construed as tending to embarrass the Council or elicit public suspicion that he or she might be engaged in acts in violation of his or her trust as a Council Director,

that Director, at the time of formal consideration of such application by the Council or committee, shall disclose such interest or association so that the Chairperson and if necessary, the Council or committee can then determine whether his or her participation in the vote of the Council or committee thereon would be proper.